HORIZON UNIVERSITY

Add/Drop Form

ADD ☐
DROP ☐
WITHDRAW ☐

Student Information:

Name	Student ID	Date

Address, City, State, Zip	Email	Phone

Enrollment Information:

Term	Academic Year	Financial Aid
☐ FALL ☐ SPRING ☐ WINTER ☐ SUMMER	☐ 2018-2019 ☐ 2019-2020 ☐ 2020-2021	☐ Yes ☐ No
Program	**Enrollment Status**	**Type**
☐ BBS ☐ BLM ☐ Certificate ☐ ABS ☐ BOL ☐ None	☐ ≥12CR ☐ 9CR ☐ 6CR ☐ <6CR	☐ Credit ☐ Audit

Class Information:

TYPE: ONS = Onsite / ONL = Online

	Course Code	Course Title	Type
ADD			☐ ONS ☐ ONL
			☐ ONS ☐ ONL
			☐ ONS ☐ ONL
			☐ ONS ☐ ONL
DROP or WITHDRAW	Course Code	Course Title	Type
			☐ ONS ☐ ONL
			☐ ONS ☐ ONL
			☐ ONS ☐ ONL
			☐ ONS ☐ ONL

Explanation for Action:

Signature:

I have read and understand the policies regarding these class changes as found in the Horizon University catalog available at www.horizonuniversity.edu, and I acknowledge that the effective date for this action is the date this completed and signed form is received at the University's administrative offices by email at registrar@horizonuniversity.edu or in person.

Student Signature _____ *Date* _____

Office Use Only

HU Official: **Date Received:** **Refund Due:** $

NOTES: